

# COVID-19 Job Site Rules

**Jobsite Rules, Effective Immediately for All Cooper Construction Jobsites and to continue until further notice:**

- **Only Cooper Construction Employees are Allowed in Jobsite Trailers until further notice. No Exceptions.**
- Weekly safety meetings and on site coordination meetings to be conducted via conference call. Meeting agenda and/or tool box topic along with call in information to be emailed to subcontractors weekly for them to distribute to their employees on our jobsite. PM to set up conference call number and notify all subcontractors.
- Frequently wash hands with soap and water for at least 20 seconds.
- If soap and running water are not available, use an alcohol-based hand rub with at least 60% alcohol.
- Avoid touching the eyes, nose or mouth with unwashed hands because that is how most people get the virus, not by breathing it.
- Avoid close contact with people, especially ones that are sick or appear to not be in good health. Keep a reasonable distance from others on the jobsite and in public, 6' to 8'. Use your phone as much as possible when you need to communicate with someone on the jobsite. Facetime is a good tool as well.
- Practice coughing and sneezing hygiene and always cover your mouth and nose when sneezing.
- Clean and disinfect frequently touched objects and surfaces.
- Stay at home when sick and get a doctor's release to return to work after confirmation that the individual is not contagious. Notify your supervisor immediately if you are feeling sick.
- If someone becomes ill with respiratory symptoms at the jobsite, isolate them by placing them in a room or an area away from others. Arrange for the person to be sent home and advise them to seek medical advice. Notify your supervisor if this event occurs.
- Talk to your subcontractors and let them know that if their employees are not feeling well or have any of the symptoms of the flu, coronavirus or a typical cold they should not be allowed on the jobsite. Also share the above items with them and ask them to share with their employees on our jobsites.
- Subcontractors must phase their work and gathering areas (breaks, meetings or lunch) so they have 10 or less employees in one area at a time. Cooper Superintendents must police this to make sure this rule is being followed.
- Remind everyone that if anyone in their immediate family contracts COVID-19 the entire family must quarantine for 14 days. This applies to everyone on our jobsites.

**COVID-19 can cause symptoms similar to the flu, including fever, cough, sore throat, tiredness or shortness of breath.**

**Most people who are infected experience mild to moderate symptoms from which they fully recover. However, some people develop more serious illness with pneumonia and other complications. People at increased risk of serious illness include the elderly and those with chronic medical conditions (e.g. diabetes, heart and lung disease) or a weakened immune system.**

**It is important to remember that most people who become ill with respiratory symptoms at work are likely suffering from a cold, the flu or other respiratory illness – not COVID-19.**